

Yunus Social Innovation GmbH



We are YSI, a Europe-based social innovation consultancy. We believe that doing good makes business sense. We partner with corporations, philanthropic entities and social enterprises to make social innovation a key driver of business success. We design and implement strategies that align business success with positive societal and environmental impact. We work with a team of dedicated consultants and change makers, all aligned on making our time on this planet count. We are proud to be embedded in a global ecosystem of inspiring organisations and individuals. Founded in 2012 as part of Yunus Social Business, we remain committed to exploring new ways of collaborating and expanding the boundaries of business.

Working Student - Events and project support

As YSI's Working Student for Events & Project Support, you will be at the operational heart of two types of workstreams: bringing our events to life, and keeping our corporate Communities of Practice running smoothly behind the scenes. You will cover two connected areas of work. On Events, you will lead the planning and on-the-ground delivery of our annual event with one of our flagship clients (Jan/Feb), plus support other events. On Project Support, you will run the execution and logistics of two of our programmes' Community of Practice (CoP). This is a broad, hands-on role for someone who wants to build real project management experience early in their career: you will own timelines, coordinate multiple stakeholders, and be the person who makes sure things happen - during a live event, and behind the scenes between sessions. We are looking for someone who could grow with YSI beyond this role, and strong performance and cultural fit will be key for future opportunities within the team.

City: Berlin; Starting date (earliest): 01/10/26; Remuneration: 15 EUR/hour

Tasks

We seek your support in the following key areas:

- Events: Flagship Annual Event
- Leading the agenda and the organisation of the different workshops, activities and events inside the bigger event
- Owning communication with the participants
- Preparing presentations and participant materials
- Briefing workshop leads and facilitators
- Coordinating with clients on logistics On-site coordinating: acting as the point of contact during the event for timing and troubleshooting
- Collecting feedback from participants, writing post-event reportings

- Project Support - Community of Practice
- Support the execution and logistics of YSI's Communities of Practice for our key partnerships
- Support and coordinate the IMM data collection & management with Social Enterprises (SEs) in the CoP, including lead the outreach to the SEs,
- Schedule and plan CoP sessions, coordinate event team and prepare materials
- Conduct reports and notes, ensuring that all key information is documented, maintained, and continuously updated within YSI's knowledge systems.

Requirements

You are highly organised, structured, and proactive, with a natural instinct for project management: you can hold multiple timelines and stakeholders in your head at once, keep track of the many small details that make an event or a recurring programme run smoothly, and follow through without needing to be chased. You take ownership of your work, communicate clearly and proactively, and are comfortable being the point of contact when things need to happen under time pressure - such as during a live, multi-day event.

You enjoy variety: one week you might be briefing facilitators and preparing name badges, the next you are coordinating the logistics for a Community of Practice session with a corporate partner. You are dependable, detail-oriented, and genuinely curious about how corporate partnerships and social impact programmes come together operationally - and you are keen to grow your project management skills in a role with real ownership from day one.

You have an appetite for impact: You're curious about the social enterprises and corporate partners behind the events and programmes you're coordinating, not just the logistics of running them, and you see this role as a way to build both project management skills and a real understanding of the impact space.

Your Experience & Skills

- Currently enrolled in a Bachelor's or Master's degree in Business, Project Management, Entrepreneurship & Innovation, or a related field
- Prior experience in event coordination, project or programme support, or similar (internships or working student roles count)
- Strong project management skills: highly organised, autonomous, structured, and comfortable managing multiple workstreams and deadlines at once
- Excellent written and verbal communication in English
- Detail-oriented, proactive and reliable - you follow through and do not let things fall through the cracks
- High level of personal integrity, team spirit, and alignment with YSI's values

What we offer

What we bring to the Table

You'll join a small, fast-moving team. You'll get hands-on project management experience and direct exposure to how a social innovation consultancy operates behind the scenes.

- **Impact:** Working with YSI means being part of an impact-first organisation where every project contributes to a larger mission. You'll have the opportunity to explore the dynamic space of social innovation, empowering both social entrepreneurs and corporate intrapreneurs alike to turn business into a force for good.
- **Value-driven culture:** We cherish and nurture our value-driven culture. We put our people first and create moments for everyone to connect and reflect.
- **Personal Growth:** We are proud to work as part of a brilliant team of individuals with diverse backgrounds and bold future aspirations.
- **Exposure:** You'll get direct, on-the-ground exposure to how a major corporate partnership and events programme is run, and to inspiring changemakers across our portfolio.
- **Growth path:** Working students who thrive in this role are given more ownership over time, and we're always looking to bring exceptional talent into the team for the long run.
- **Life fit:** We thrive to create a truthful work-life balance for everyone in our team. We are open to adjusting the ways of working and roles to cater to new life phases and challenges as they come so that the job supports our lives.
- **Fair and competitive pay,** flexible working hours around your studies, working from our office in the Impact Hub Berlin, occasional Wfh, paid holiday, part of the team from day one.

Application

We review applications on a rolling basis and encourage early submission. Please apply here:

<https://shadowed-piccolo-dff.notion.site/f948adee91cb44ca80f4a17320b76943>

Please note: Direct messages coming in through online platforms such as LinkedIn will not be reviewed.

More information at <https://stellenticket.de/207131/FUB/>
Offer visible until 24/10/26

