

Alstom - Site Braunschweig

ALSTOM Alstom is a leading French company that offers innovative and environmentally friendly mobility solutions worldwide. From high-speed trains, metros, monorails, and trams to turnkey systems, maintenance, infrastructure, signalling, and digital mobility, we provide our customers with the broadest product portfolio in the industry. Every day, 85,000 colleagues worldwide are working towards greener and smarter mobility. At Alstom, we develop technologies that connect cities and regions, reduce emissions, and set new standards. Discover your career with us and help shape the mobility of tomorrow!

Legal Contract Manager (f/m/d)

City: Braunschweig; Starting date (earliest): At the earliest possible; Remuneration: Open to discuss

Tasks

Could you be the Legal Contract Manager (f/m/d) in Braunschweig we're looking for?

Your Future Role

At our modern office at ARTmax in Braunschweig, over 250 colleagues from 26 countries work on research and development with a focus on the digitization of rail. Our general management ensures that Alstom continues to grow and become more successful. You'll report to Cluster Head Contract Management Mainline and work alongside a dedicated and enthusiastic team and benefit of a flexible and modern way of working.

We'll look for you to:

- Ensure application of Contract, Claims and Insurance Management
- Actively contribute to preparation Contract Summary and ensure it is widely communicated and regularly updated.
- Support organization of the Contract Management Day with the Core Project Team
- Analyze the contract to build and drive implementation of Contract/Claim Management, as well as keep it updated with project team on quarterly basis
- Monitor Works toward contract obligations, including monitoring of project schedule toward achieving contractual milestones
- Ensure timely issuance of contractual notices to customers/partners
- Contribute to establishment and implementation of project specific commercial procedures, particularly regarding correspondences, notifications, insurance, variation requests/orders and claims preparation files.
- In collaboration with Documentation Controller and/or Contract Administrator, ensure a reliable filing and easy access of correspondence from and to customers/partners

Requirements

All About You

We value passion and attitude over experience. That's why we don't expect you to have every single skill. Instead, we've listed some that we think will help you succeed and grow in this role:

- Degree in Law - other degrees will be considered only with extensive experience in the Legal department
- Languages: fluent in English and German (preferable German native)
- Previous experience in Contract Management or Legal department
- Manage practical problems and deal with a variety of variables in situations
- Work transversally and collaboratively in a strong spirit of teamwork
- Must be able to communicate with precision and transparency

What we offer

Things You'll Enjoy

Join us on a life-long transformative journey - the rail industry is here to stay, so you can grow and develop new skills and experiences throughout your career. You'll also:

- Experience a dynamic work environment with a permanent position at a leading company for green mobility
- Enjoy a competitive remuneration package, 30 days of vacation, and benefits such as company pension plans and subsidized "Deutschlandticket" (Job Ticket)
- Work in our new modern office at ARTmax with excellent public transportation access
- Optimise work-life balance with flexible working hours and hybrid working models (up to 90%)
- Explore growth opportunities and steer your career across functions and countries
- Benefit from excellent training opportunities through our award-winning Alstom University and participate in the company's innovation culture through idea management programmes
- Thrive in a modern and collaborative workplace featuring mentor and buddy programs, diversity & inclusion initiatives, CSR activities, and engaging employee events
- Enjoy attractive office amenities (e.g. meeting rooms with walking pads, height-adjustable desks, parent-child rooms, shower facilities).

You don't need to be a train enthusiast to thrive with us. We guarantee that when you step onto one of our trains with your friends or family, you'll be proud. If you're up for the challenge, we'd love to hear from you!

Application

Click "Apply now" here: <https://jobsearch.alstom.com/job/Braunschweig-Legal-Contract-Manager-%28fmd%29-NI/1262848201/>

More information at <https://stellenticket.de/203141/TUBS/>
Offer visible until 02/05/26

