

IHRA e. V. (International Holocaust Remembrance Alliance)



The International Holocaust Remembrance Alliance is the only intergovernmental organization that is exclusively focused on addressing issues related to the Holocaust and genocide of the Roma around the world.

We bring together governments and experts across disciplines to further understanding of the Holocaust and the genocide of the Roma and address contemporary challenges by developing and promoting international policies and programs that strengthen pluralistic, democratic, and inclusive societies and contribute to efforts to prevent future atrocities.

Social media assistant (working student)

City: Berlin; Starting date (earliest): 01/05/26; Remuneration: 1,419.25 - 1,760.76 per month; Closing date: 10/04/26

Tasks

The Role

As our new Communications Student Assistant you would:

- Draft social media copy that reflects IHRA's mission, values and objectives, in consultation with the Digital Content Officer.
- Develop visual assets and simple graphics for social media using Canva.
- Monitor social media platforms and assist with community management, including tracking engagement, comments and messages.
- Monitor and analyze social media performance and contribute to basic reporting to help optimize content and strategy.
- Assist with maintaining and updating the IHRA website if required, including applying basic SEO practices and uploading content.

Requirements

About you

- Currently receiving your bachelor's or master's degree in history, political science, sociology, communication, or a related discipline.
- Relevant professional experience with a focus on communication and writing, preferably in an international environment would be an asset.
- Your English is excellent (C2 CEFR).
- You are self-organized and able to work autonomously in a fast-paced environment, handling multiple projects with various deadlines and priorities.
- You approach political topics, and intercultural cooperation sensitively and you are willing to learn and grow together with the rest of the team.
- You have an interest in Holocaust-related issues.
- Ideally you are based in Berlin, but remote candidates within Germany would also

be considered.

- Applicants should already hold a valid work permit for Germany.

What we offer

What you can expect

- A 20-hour work week across 3 days a week to be agreed according to your study schedule.
- A monthly salary between €1,419.25 – 1,760.76 depending on your experience.
- An international team with motivated colleagues.
- A transparent overtime policy.
- 30 days holiday pro rata.

Application

How to apply

If this sounds like you, please send the following documents in English combined into one single PDF file entitled “Communications Student Assistant – Your Name” and send it to recruitment@holocaustremembrance.com by 10 April 2026:

- Your CV. Please don't include a photo or information about gender, birth year/place, faith, or citizenship. It helps us if your CV specifically outlines how you meet the requirements in the job description.

We don't need a cover letter, but would love to see examples of your work. You could send up to three of the following if you have them, with a few bullet points outlining your role in creating them:

- A writing sample on any topic, no more than 2 pages (an excerpt is fine).
- An example of a social media post or video you created. (If you don't have one, you could create a draft post for LinkedIn for a resource you find on our website: Tools & Resources – IHRA)
- Another piece of communication material you had a role in creating.

Shortlisted candidates may be asked to complete a short test. Interviews will take place on 23 and 24 April.

The IHRA is committed to fostering a diverse and inclusive work environment. We encourage applications from qualified individuals of all backgrounds, regions, and cultures. Where qualifications are equal, preference will be given to candidates with severe disabilities.

More information at <https://stellenticket.de/203087/TUB/>
Offer visible until 16/05/26

